

Art Working LLC  
2651 S. Garland St  
Lakewood, CO  
80227  
303.523.9683  
WWW.Art-Working.Org

## **Booking Agreement**

### **ATTENTION! PLEASE READ!**

- This estimate is based on the information you provided, including the quantity of artwork(s) or similar items, the correct address, accurate onsite descriptions, and the onsite contact person's information.
- Incorrect information may cause delays and result in unpreparedness for the installation. Any resulting delays or changes will be added to the final invoice upon completion.
- The requested dates will be held for 24-72 hours until the client confirms their commitment. After 24 hours, reserved dates will be released, and a later date will be assigned upon request.
- Site access needs to be confirmed before our arrival. Delays not accounted for in the estimate will be added if they are significant.
- If the installation cannot be completed, a new date will be scheduled and billed as a new project.
- Cancellations made less than 24 hours in advance will be billed at 100% of the estimate or our day rate, whichever is greater. Cancellations without 36-hour notice, due to circumstances beyond the control of the installer or other contractors, will be billed at 50% of the estimate or a half-day rate, whichever is greater.
- Return visits required due to the site not being ready will be billed with a minimum of 2 hours plus travel expenses.
- Art Working reserves the right to reenter and repair the job if necessary to ensure full payment.
- Insurance of the artwork is the responsibility of the owner or booking party.
- Art Working is not responsible for any damage to wallpaper, drywall, stone, tile, etc., that is caused by the material/surface itself, such as tile splitting or cracking beyond the section being drilled using proper techniques and tools.
- All invoices are due upon receipt for private and commercial clients. Invoices for B2B clients will have a Net 30 payment term. The client agrees to pay a monthly interest late payment fee of 7%, as well as the maximum amount permitted by applicable state law for delinquent accounts and returned checks, in addition to legal fees, attorney fees, and any other collection costs.

We appreciate your business!